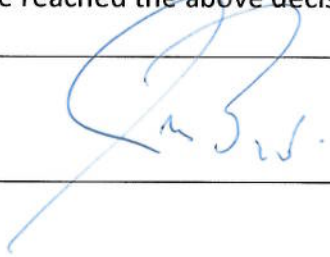



CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-001

Subject	Approval of the agreement between the Police and Crime Commissioner and the Chief Constable for the Police Cadets Scheme
Decision	The Police and Crime Commissioner approve the agreement for the governance and operational arrangements for the Police Cadet Scheme
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner's Business Coordination Board meeting on the 22nd January 2016 discussed the agreement between the Police and Crime Commissioner and the Chief Constable which describes the strategic commitment, the governance and operational arrangements for the Police Cadet Scheme in Cambridgeshire.</p> <p>The Agreement has been developed to provide an understanding between the Commissioner and the Constabulary outlining the expectations and requirements of all parties to ensure an efficient and effective operation of the VPC Scheme</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	BCB, 22nd January 2016. Agenda Item 8.0

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date
	22/1/2016



Cambridgeshire
Police & Crime
Commissioner

To: Business Coordination Board

From: Chief Executive and Chief Constable

Date: 22 January 2016

VOLUNTEER POLICE CADETS

1. Purpose

1.1 The purpose of this report is to update the Business Coordination Board (“the Board”) on the development of Cambridgeshire’s Volunteer Police Cadet Scheme.

2. Recommendation

- 2.1 The Board is recommended to note the contents of the report and approve the newly developed agreement (Appendix A), which describes the strategic commitment, the governance and operational arrangements for the scheme in Cambridgeshire.
- 2.2 That the Police and Crime Commissioner (“the Commissioner”) signs the Decision Notice to approve the agreement.

3. Background

- 3.1 Volunteer Police Cadets is a uniformed youth organisation currently run in 36 police force areas. The programme is designed to provide a safe environment in which young people can learn as individuals, develop positive relationships with the police and actively support their community.
- 3.2 The Commissioner introduced the Volunteer Police Cadet (VPC) Scheme in Cambridgeshire in November 2014.

4. Volunteer Police Cadet Scheme Agreement

- 4.1 The Agreement (Appendix A) has been developed to provide an understanding between the Commissioner and the Constabulary outlining the expectations and requirements of all parties to ensure an efficient and effective operation of the VPC Scheme.

4.2 The Agreement takes into account and follows the guidance set by the National VPC guidance and good practice.

5. Recommendation

5.1 The Board is recommended to note the contents of the report and approve the newly developed agreement (Appendix A).

5.2 That the Police and Crime Commissioner signs the Decision Notice to approve the agreement.

BIBLIOGRAPHY

Source Document	
Contact Officer	Hannah Watson, Volunteer Co-ordinator, Office of Cambridgeshire Police and Crime Commissioner



**Cambridgeshire
Police & Crime
Commissioner**

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-002

Subject	Delegation of an element of the Casualty Reduction and Support Fund to the Cambridgeshire and Peterborough Road Safety Partnership
Decision	To delegate £100k from the Casualty Reduction and Support Fund (“the Fund”) to the Cambridgeshire and Peterborough Road Safety Partnership (“the Partnership”) to manage and allocate in line with the Cambridgeshire and Peterborough Road Safety Partnership Strategic Declaration.
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board (“the Board”) at their meeting on the 27th August 2015 discussed the creation of the Fund. The Fund was created from Cambridgeshire Constabulary’s (“the Constabulary”) underspend from the collaborated Bedfordshire Police, the Constabulary, and Hertfordshire Constabulary’s Camera, Ticket and Collision underspend from 2014/15 (Decision Notice CPCC 2015-025).</p> <p>At their meeting on the 26th November 2015 the Board considered the operational arrangements for the Fund and agreed that a proportion of the Fund be delegated to the Partnership to manage from 2016/17.</p> <p>The Board considered the first tranche of allocations from the Fund at their meeting on the 16th December 2015 and these were approved (Decision Notice CPCC 2015 045).</p>

Contact Officer	<p>Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk</p>
Background Paper	<p>‘Creation of the Casualty Reduction and Support Fund’ – paper as presented to the Business Coordination Board, Agenda Item 8.0, 27th August 2015 and Cambridgeshire and Peterborough Road Safety Partnership Declaration (Appendix 1 of this paper).</p> <p>http://www.cambridgeshire-pcc.gov.uk/work/BCB Additional papers to BCB in November and December 2015 and minutes of the November BCB meeting</p>



Cambridgeshire
Police & Crime
Commissioner

To: Business Coordination Board

From: Chief Executive

Date: 16 December 2015

**PROPOSAL FOR FIRST ROUND OF FUNDING ALLOCATIONS FROM ROAD CASUALTY
REDUCTION AND SUPPORT FUND**

1. Purpose

1.1 The purpose of this report is to seek approval from the Business Coordination Board (“the Board”) for the approval of the first tranche of funding for road safety and casualty reduction initiatives from the Road Casualty Reduction and Support Fund (“the Fund”).

2. Recommendation

2.1 The Board is recommended to approve the request for funding below, following approval at the Finance Sub Group (FSG) on 29 October 2015.

2.2 That the Police and Crime Commissioner (“the Commissioner”) signs the Decision Notice to approve this spend.

3. Background

3.1 The Fund was created from Cambridgeshire Constabulary’s (“the Constabulary”) underspend from the collaborated Bedfordshire Police, the Constabulary, and Hertfordshire Constabulary’s Camera, Ticket and Collision (CTC) underspend from 2014/15 (Decision Notice CPCC 2015-025).

3.2 The Board at their meeting on the 27th August 2015 discussed the proposal. A further report regards to the operation of the fund was considered and agreed by the Board on 26 November 2015.

4. Proposal

4.1 The first round of funding allocations were proposed through the FSG meeting on 29 October 2015, as follows:

- Support for the operation of the volunteer-run Speedwatch – £14k to fund 60 per cent of a Cambridgeshire police staff post.
- £146k to upgrade static Automatic Number Plate Recognition cameras.
- £5k for a trial in Fenland equipping six patrol cars with defibrillators. No training is required for their use and they may save lives when Cambridgeshire Police officers come across an incident where they can be deployed.
- Safety Camera Vans. The vans were originally supplied through the road safety partnership and are not part of Cambridgeshire Constabulary's substantive fleet. Two are to be replaced at a total cost of £83k.

4.2 It is proposed that the Board approves the financing of the items requested above from the Fund.

4.3 The future operation of the Fund was discussed and agreed at the Board meeting on 26 November 2015.

5. Recommendation

5.1 The Board is recommended to approve the request for funding following approval at the FSG on 29 October 2015.

5.2 The Commissioner signs the Decision Notice to approval this capital spend.

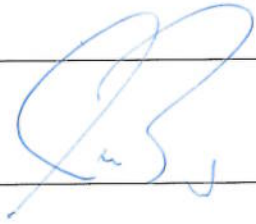
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	'Creation of the Casualty Reduction and Support Fund' – paper as presented to the Business Coordination Board, Agenda Item 8.0, 27 th August 2015 http://www.cambridgeshire-pcc.gov.uk/work/BCB FSG minutes 29 October 2015 'Operation of Strategic Road Safety/Casualty Reduction Support Fund' – paper as presented to the Business Coordination Board, Agenda Item 12.0, 26 th November 2015 http://www.cambridgeshire-pcc.gov.uk/work/BCB

Decision Notices can be found at:
<http://www.cambridgeshire-pcc.gov.uk/work/decisions/>

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature



Date

26/1/2016

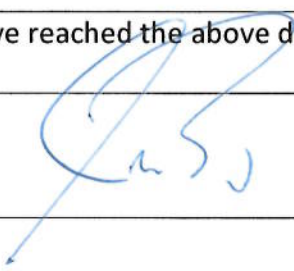


**Cambridgeshire
Police & Crime
Commissioner**

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-003

Subject	Funding for the Purchase of Body Worn Video
Decision	To approve the funding request for Cambridgeshire Constabulary for the purchase of Body Worn Video
Decision Summary	Following approval by the Force Executive Board and subsequent approval of the capital spend by the Finance Sub Group (FSG) on 17 December 2015, the Cambridgeshire Police and Crime Commissioner agreed to the funding as set out in the FSG paper, being £443k to fund the purchase of Body Worn Video (BWV) for personal issue with a pool available to uniform frontline staff. The main benefits of BWV include swifter resolution of incidents and disputes, better and more professional evidence gathering and early guilty pleas. The funding has been allocated from a Revenue Contribution to Capital Outlay (RCCO).

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Paper	Finance Sub Group minutes 17 December 2015 http://www.cambridgeshire-pcc.gov.uk/work/BCB

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date
	9/2/16



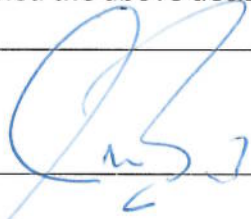
CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-004	
Subject	Finance, Human Resources, Learning and Development and Duties Management System Procurement
Decision	To approve the procurement of a Finance, Human Resources Learning and Development and Duties Management system
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board (“the Board”) meeting on 22nd January 2016 considered the proposal for a single collaborative IT system for Finance, Human Resources, Learning and Development and Duties Management, across Bedfordshire Police, Cambridgeshire Constabulary, and Hertfordshire Constabulary.</p> <p>The Board noted the outcome of the independent assurance that had been undertaken on behalf of the Strategic Alliance (Police and Crime Commissioners and Chief Constables for Bedfordshire, Cambridgeshire, and Hertfordshire) to review the terms of the contract and readiness for implementation and that this had been reported to the Strategic Alliance’s Organisational Support Governance Board meeting on the 21st January 2016.</p> <p>The Strategic Alliance’s Organisational Support Governance Board had also considered the implementation plan and had given independent assurance approved the recommended supplier.</p> <p>The Board agreed that the contract for the IT system would be signed by the Commissioner’s Director of Finance, in line with the Commissioner’s Financial Regulations.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Paper	Business Co-ordination Board minutes 22 January 2016 http://www.cambridgeshire-pcc.gov.uk/work/BCB Financial Regulations for Cambridgeshire Police and Crime Commissioner, July 2015 http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2014/12/Combined-Financial-Regulations-July-15-update-final-v2.pdf

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature

A handwritten signature in blue ink, appearing to be 'G. Bright', written over the signature line.

Date

9/2/16



Cambridgeshire
Police & Crime
Commissioner

BUSINESS COORDINATION BOARD

APPROVED MINUTES

Date: 22nd January 2016

Time: 10:00

Location: Conference Room 3, Police Headquarters, Hinchingsbrooke

Members:	Sir Graham Bright	Cambridgeshire Police and Crime Commissioner
	Brian Ashton	Deputy Police and Crime Commissioner
	Josie Gowler	Director of Finance, Office of the Police and Crime Commissioner
	Alec Wood	Chief Constable, Cambridgeshire Constabulary
In Attendance:	Aly Flowers	Senior Policy and Performance, Office of Police and Crime Commissioner
	Catherine Kimberley	Communications Officer, Office of Police and Crime Commissioner
	Charles Kitchin	Director of Public Engagement and Communication, Office of Police and Crime Commissioner
	Colin Luscombe	Director of Estates, Office of Police and Crime Commissioner
	Mat Newman	Head of Corporate Development, Cambridgeshire Constabulary
	Howard Thackray	Business Manager, Office of Police and Crime Commissioner
	Hannah Watson	ICV Coordinator, Office of Police and Crime Commissioner

1. Welcome and Apologies

- 1.1 Apologies were received from Alan Baldwin, Dorothy Gregson, Alan Mark Hopkins, Niki Howard, Nicky Phillipson, and Cristina Strood.

2. Declarations of Interest

- 2.1 There were no declarations of interest.

3. Approval of the minutes from the last meeting held on the 6th January 2016

- 3.1 There were no outstanding actions from the last meeting of the 6th January 2016.

3.2 Resolved:

- (i) *The minutes of the meeting held on the 6th January 2016 were agreed and signed.*

4. Precept Report 2016/17

- 4.1 The Police and Crime Commissioner's ("the Commissioner") Director of Finance presented the Commissioner's draft Precept Report proposal for 2016/17 to the Business Coordination Board ("the Board"). The report sets out the considerations taken when recommending the precept and the assumptions underpinning the draft budget and Medium Term Financial Plan ("MTFP"). The precept for 2016/17 will be reviewed by the Police and Crime Panel ("the Panel") at their meeting on the 3rd February 2016.
- 4.2 The Board noted the consultation that had taken place since the precept was put in the public domain following the Board meeting on the 6th January 2016.
- 4.3 The Board were informed that the long-term aim of maintaining police capacity without increasing the burden on the taxpayer, with a proposed precept increase of 0.99% (which equates to 3.5p per week for a Band D property) had been achieved. In addition savings of £16.1m in the period from 2013/14 to 2016/17 have been realised and there are clear plans in hand to deliver the £6.7m of savings required between 2017/18 and 2019/20. The Board agreed that this prudent MTFP was key to keeping people safe, maintaining both police resources and people's confidence in the Constabulary, whilst at the same time securing concrete economic foundations for the Constabulary.
- 4.4 It was noted that the Commissioner's office, the Office of the Police and Crime Commissioner's (OPCC), budget has increased by £6k to £1,249k due to transfer of bank charges from Cambridgeshire Constabulary ("the Constabulary"). However savings in premises costs, supplies and services to offset projected increases in National Insurance and pensions had been achieved.
- 4.5 The Deputy Police and Crime Commissioner commented that he was confident the proposed budget was sensible, prudent and sustainable for the next three years and savings are estimated to exceed expectations.

4.6 The Commissioner commented that he had set a hard task for the Finance Officers and Deputy Commissioner and thanked them all for their work in achieving a balanced budget.

4.7 The Board approved the 2016/17 precept and recommended that this should be submitted to the Panel for review at their February meeting.

5. Estates Strategy for Front Line Policing

5.1 The Commissioner's Director of Estates presented the paper to the Board, the purpose being to report on the work being undertaken to ensure that the Constabulary's estate is managed and developed in such a way as to support the changing requirements of frontline policing and the wider organisational objectives of the Constabulary.

5.2 The Board were informed how agile working is having an impact on the estate and that the estate needs to follow the needs and requirements of the Constabulary and partners. Public accessibility and the use of contact points continues to be a priority for the Commissioner.

5.3 The Board approved the structure and direction of the programme and agreed that detailed papers will be prepared as individual estate assets require a formal Decision Notice.

6. Variation to the Police and Crime Plan

6.1 The Commissioner's Director of Public Engagement and Communication presented the report to the Board, the purpose being to share a draft variation of the Commissioner's Police and Crime Plan ("the Plan"). The variation included an updated Foreword, Executive Summary and a section called 'What influenced the Police and Crime Plan'.

6.2 The variation to the Chief Constable's Foreword has allowed the Chief Constable to respond and set out his vision of how he will continue to deliver the Police and Crime Objectives which are set within the Plan.

6.3 The second element of the variation is a consolidation of recent variations into the Executive Summary which gives an overarching precis of the Plan. A simplified section called 'How we developed the plan' acknowledges the range of factors which influence the Plan and its delivery remain the same but simplifies and refreshes the detail.

6.4 The Board approved the variation to the Plan and recommended this be submitted to the Panel for their consideration.

7. Operational Update

7.1 The Chief Constable presented the report to the Board, the purpose of which was to provide an operational update on any exceptional issues relating to the Constabulary's performance, significant operations and effective and efficient policing.

7.2 The Chief Constable recognised that performance in some key areas of business could be further improved especially in respect of enhancing its standard of service to victims through the investigation process. Work is being prioritised on achieving the

best and most appropriate outcomes for victims. The Chief Constable informed the Board that he had briefed the Commissioner on these performance areas and reassured the Commissioner that there still remains a high rate of compliance with the National Crime Recording Standards. The Board noted that the Commissioner's Performance Working Group would continue to monitor these key areas of the business and hold the Chief Constable to account.

- 7.3 101 secondary call handling had seen a month on month improvement on secondary pickup over recent months with 93% of calls answered within 30 seconds. The Board were reassured that the appointment of new call handling staff and the QueueBuster technology is starting to have an impact, and those experiencing long wait times have been offered the chance of a ring back service. The Commissioner stressed the importance of this frontline service and reiterated that he remains keen to see the longest wait times reduced in addition to the ring back facility being offered. The Commissioner commented that he was grateful to the Constabulary for the efforts being made to address secondary call handling.
- 7.4 The Board were updated on Operation Makesafe where proactive intelligence gathering response to child sexual exploitation (CSE) has successfully led to the identification of almost 200 potential victims and offenders. The next phase of the operation will be the creation of a panel who will focus on missing people and CSE concerns; this will be known as MASE (Missing and Sexual Exploitation).
- 7.5 The Constabulary's delivery of Operation Makesafe was recently highlighted as best practice during the latest College of Policing peer review, with other police forces have contacted the Constabulary regarding sharing their practices and methodology.
- 7.6 The Chief Constable informed the Board that Operation Hunter, the work to focus dwelling burglary as a priority for the Constabulary, is showing some early success. The Board gave their support to this operation given that this is about raising confidence amongst the public that if they are a victim of burglary an offender will be brought to justice.
- 7.7 A month-long rape and serious sexual assault campaign launched on 4th January 2016 as part of the Constabulary's commitment to protecting the most vulnerable. The campaign highlighted the issues around understanding consent and the importance and encouragement of reporting assaults.
- 7.8 The Chief Constable and Commissioner expressed their thanks to senior analysts Emily Doran and Amanda Huggins and strategic intelligence analyst Sally Brierley who narrowly missed out on first prize at the prestigious Association of Crime and Intelligence Analysts awards, for their work in developing a strategic risk matrix.

8. Volunteer Police Cadets

- 8.1 The Commissioner's Independent Custody Visitor Coordinator presented the report to the Board, the purpose being to provide an update on the development of Cambridgeshire's Volunteer Police Cadet Scheme agreement.
- 8.2 The Board were informed that the scheme had now been up and running for over one year and the proposed agreement was to formalise the strategic commitment,

governance arrangements and joint responsibilities between the Chief Constable and the Commissioner.

8.3 The Board approved the agreement and the Commissioner signed the Decision Notice.

9. Finance, Human Resources, Learning and Development and Duties Management System Procurement

9.1 The Commissioner's Director of Finance presented the report to the Board, the purpose being to seek approval for the preferred supplier for the new Finance, Human Resources, Learning and Development and Duties Management system for Bedfordshire, Cambridgeshire and Hertfordshire, further to approval by the Organisational Support Governance Board on 30th November 2015.

9.2 The Board were informed of the procurement process and scrutiny mechanism including supplier demonstrations, site visits and legal advice.

9.3 The Deputy Commissioner commented that he felt very reassured and confident in those delivering the project and the integration with the all the associated systems.

9.4 The Board approved the recommended supplier for the new system, subject to financial approval.

10. Police and Crime Commissioners Decisions and Forward Plan

10.1 The Commissioner's Director of Finance introduced the report, the purpose of which was to inform the Board of the decisions made by the Commissioner since the Board meeting on the 6th January 2016 and the decisions taken since that meeting.

10.2 The Board noted the paper.

11. Any Other Business

11.1 The Chief Constable informed the Board that at the National Police Chiefs' Council it was agreed that individual Chief Constables and Commissioners will take decisions about the number of armed officers required in their force.

12. Date of Next Meeting

12.1 The next meeting will be held on 25th February 2016 at 14:30 at Cambourne.



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Sir Graham Bright



Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-005

Subject	Policing precept of Council Tax and annual revenue budget 2016/17
Decision	To issue precept and approve annual revenue budget for 2016/17
Decision Summary	<p>In accordance with paragraph 6 of Schedule 5 to the Police Reform and Social Responsibility Act 2011 (“the Act”), the Cambridgeshire Police and Crime Commissioner (“the Commissioner”) notified the Cambridgeshire Police and Crime Panel (“the Panel”) of the proposed police precept element of the council tax for 2016/17 in a report to the Panel meeting on 3 February 2016.</p> <p>In the same report, the Commissioner also notified the Panel of his proposed budget for 2016/17.</p> <p>The Commissioner’s report to the Panel proposed that the police precept would be a 0.99% increase from that of 2015/16, which will increase Band D council tax rate from £181.35 in 2015/16 to £183.15 in 2016/17.</p> <p>In accordance with paragraph 3 of Schedule 5 to the Act, the Panel reviewed the proposed precept at their meeting on 3 February 2016. The Panel made a report to the Commissioner dated 4 February 2016 entitled “Recommendation following consideration of the report from the Police and Crime Commissioner on the Precept 2016/17” in which they outlined their recommendation following their review of the precept.</p> <p>Under paragraph 3 of Schedule 5 to the Act, the Commissioner gave his formal response to the Panel’s report in a letter to the Chair of the Panel dated 9th February 2016. The Commissioner published this response on his website. Following the Commissioner’s response to the Panel, the end of the scrutiny ceased.</p> <p>The Commissioner issued the precept for 2016/17 in accordance with paragraph 5 of Schedule 5 to the Act.</p>
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk

Background Papers	<p>Precept Report 2016/17, Police and Crime Commissioner's report to Cambridgeshire Police and Crime Panel, 3 February 2016</p> <p>Police and Crime Panel's report on precept 2016/17 recommendation</p> <p>http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&MId=3475&Ver=4</p> <p>Police and Crime Commissioner's formal response to Police and Crime Panel's report</p> <p>http://www.cambridgeshire-pcc.gov.uk/work/decisions/</p>
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Sir Graham Bright, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature		Date 7/2/16
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CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-006

Subject	Variations to the Police and Crime Plan 2013-16
Decision	To approve the decision to vary the Police and Crime Plan 2013-16 in respect of the Executive Summary, Foreword from the Police and Crime Commissioner and Chief Constable and 'How we developed the Police and Crime Plan'.
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board meeting on the 22nd January 2016 discussed the proposal to vary the Police and Crime Commissioner’s (“the Commissioner”) Police and Crime Plan 2013-16 (“the Plan”) in respect of an updated Foreword from the Commissioner and Chief Constable, updated Executive Summary and a section called ‘How we developed the Police and Crime Plan’ to reflect developments since it was first published in March 2013.</p> <p>Under Section 5 of the Police Reform and Social Responsibility Act 2011 (“the Act”) the Commissioner before issuing or varying a Plan must:</p> <ul style="list-style-type: none"> • send the draft variation to the Police and Crime Panel (“the Panel”); • have regard to any report or recommendations made by the Panel in relation to the variation; • give the Panel a response to any such report or recommendations; and • publish any such response. <p>The Commissioner sent the draft variations to the Plan to the Panel and presented these to the Panel at its meeting on the 3rd February 2016.</p> <p>The Panel reviewed the draft variations to the Plan and endorsed the variations. The Panel produced a report on their recommendation to endorse the variations to the Plan and this is published on their website at http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&MId=3475&Ver=4</p> <p>Under Section 5 of the Act, the Commissioner must have regard to any report or recommendations made by the Panel in relation to the draft variations and give the Panel a response to any such report or recommendations. The Commissioner sent the report to Panel accepting their recommendation and this is available on his website at http://www.cambridgeshire-pcc.gov.uk.</p> <p>The Commissioner will publish the Plan which includes the variation endorsed by the Panel on his website at: http://www.cambridgeshire-pcc.gov.uk</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Paper	'Police and Crime Plan Variation', Report of the Police and Crime Commissioner to the Cambridgeshire Police and Crime Panel on 3rd February 2016 http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&MId=3475&Ver=4

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature 	Date 23/2/16
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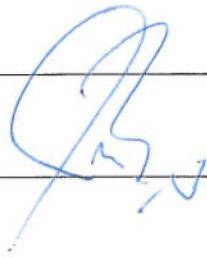


CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD CPCC 2016-007	
Subject	Exclusivity Agreement – Hinchingsbrooke Health Care NHS Trust
Decision	To grant Hinchingsbrooke Health Care NHS Trust (HHCT) an exclusivity period up to 12 September 2016 on surplus land at Cambridgeshire Constabulary Headquarters.
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board meeting on the 25th February 2016 discussed and agreed the exclusivity agreement to run up to the 12th September 2016. The objective of the Agreement is to provide a secure period to agree heads of terms and exchange contracts with Hinchingsbrooke Health Care NHS Trust (HHCT) for the lease or purchase of the surplus land at Cambridgeshire Constabulary Headquarters, Hinchingsbrooke Park, Huntingdon, Cambridgeshire PE29 6NP</p> <p>During the exclusivity period the Police and Crime Commissioner Police undertake:</p> <ul style="list-style-type: none"> • to act in good faith and to co-operate with the HHCT in seeking to agree heads of terms for the Transaction; • to use reasonable endeavours to answer promptly all reasonable enquiries relating to the Property or the Transaction; • subject to the heads of terms for the Transaction being agreed promptly thereafter to supply the all documentation and information relating to the Transaction; • not to market or solicit interest in any transaction relating to the Property and not to send, instruct or allow anyone else to send any title information or draft contracts to anyone other than the Buyer’s Solicitors.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Business Coordination Board paper dated 25 th February 2016

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner
I confirm that I have reached the above decision after consideration of the facts above.

Signature

A handwritten signature in blue ink, consisting of a large, stylized initial 'P' followed by a smaller 'B' and a checkmark-like flourish.

Date

25/2/2016



To: Business Coordination Board

From: Chief Executive

Date: 25 February 2016

EXCLUSIVITY AGREEMENT – HINCHINGBROOKE HEALTH CARE NHS TRUST

1. Purpose

1.1 The purpose of this report is to seek the Business Coordination Board's ("the Board") approval to grant Hinchingsbrooke Health Care NHS Trust (HHCT) an exclusivity period up to 12th September 2016 on surplus land at Cambridgeshire Constabulary ("the Constabulary") Headquarters Hinchingsbrooke Park, Huntingdon, Cambridgeshire PE29 6NP ("Constabulary Headquarters").

2. Recommendation

2.1 The Board is recommended to grant HHCT an exclusivity period up to 12th September 2016 on the surplus land at the Constabulary Headquarters.

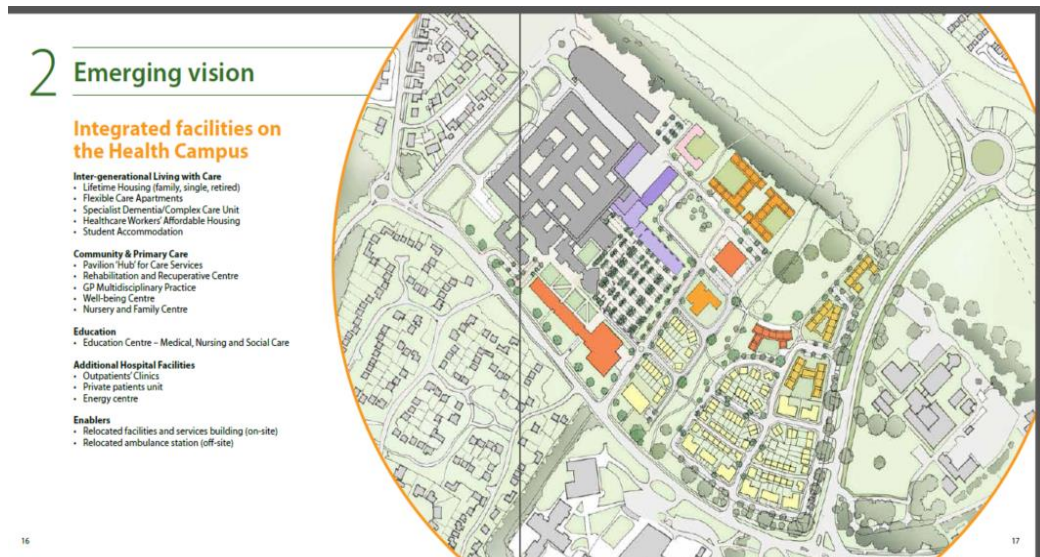
2.2 That the Police and Crime Commissioner ("the Commissioner") signs the Decision Notice to effect the agreement to grant HHCT the exclusivity period.

3. Background

3.1 In May 2014 the Commissioner and HHCT signed a Memorandum of Understanding for the production of a feasibility study for a joint property scheme on 5ha (12.43 acres) of surplus land at Constabulary Headquarters.

3.2 Part of the site will also be used for the A14 link road, if the highway scheme proceeds.

3.3 During 2014 HHCT produced a vision document for an innovative and sustainable community and leisure campus across their own site and the Constabulary's surplus land taking account of the proposed link road, as shown below:



3.4 In February 2015 the Commissioner and HHCT signed a six month exclusivity agreement to agree heads of terms and exchange contracts for the lease or purchase of 5 ha of surplus land at Constabulary Headquarters.

3.5 An update was received from HHCT on 22 October 2015 with the following headlines:

- The proposal for a health campus (with a significant residential component) is being supported by the local planning Huntingdonshire District Council and has been successfully incorporated into the consultation documentation for the emerging Local Plan.
- Engagement with Highways England as part of the A14 Development Control Order Process has led to successful deletion of a 'redline' landscape strip that would have impacted on the delivery of the health campus proposals.
- Highways England have agreed to coordinate the A14 detailed design/programme of construction with the health campus proposals, where possible. This includes the potential of early newt clearance/relocation and bringing forward the junction works at Hinchingsbrooke Park Road.
- The capacity of the road network prior to the construction of the A14 Views Common Link remains the most significant constraint on development of the site. Technical work has been commissioned by HHCT to address the traffic constraint.

Commercial:

- Expressions of interest for accommodating both care services and specialist accommodation have been received from key regional health and social care commissioning bodies. This follows a programme of meetings over the summer. Term sheets are being worked up to confirm commitments and covenant strength.

- The HHCT Board have approved a process to select a ‘Strategic Estates Partner’. This follows a series of recent interviews with potential funding and development partners. To satisfy EU procurement rules the HHCT intends to secure its joint venture partner through a formal Official Journal of the European Union tender process. The preferred partner is programmed to be selected by April 2016.
- Proposed heads of terms for HHCT/Commissioner option agreement are being worked up on the assumption that it will be the Corporate Joint Venture (private sector partner with HHCT) that contracts with the Commissioner.
- The procurement process is being structured to ensure that the Commissioner can use this competitive process to demonstrate/satisfy ‘Best Value’ for its land disposal.

4. Recommendation

- 4.1 The Board is recommended to grant HHCT an exclusivity period up to 12th September 2016 on the surplus land at the Constabulary Headquarters.
- 4.2 That the Police and Crime Commissioner (“the Commissioner”) signs the Decision Notice to effect the agreement to grant HHCT the exclusivity period.

BIBLIOGRAPHY

Source Documents	Cambridgeshire Constabulary Estate Management – Property Files Exclusivity Agreement – Hinchingsbrooke Health Care NHS Trust – Agenda Item 10.0, Business Co-ordination Board, 25 th February 2015 and Decision Notice CPCC 2015-003 http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/2015-2/bcb-february-xxth-2015/ http://www.cambridgeshire-pcc.gov.uk/decisions/exclusivity-agreement-hinchingsbrooke-health-care-nhs-trust-hhct/
Contact Officer(s)	Colin Luscombe, Director of Estates, Office of Police and Crime Commissioner Elly McKee, Estates Management Surveyor, Cambridgeshire Constabulary



CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-008	
Subject	S22A Agreement under the Police Act 1996 (as amended) to be a member of the Seven Force Strategic Collaboration Programme
Decision	For the Police and Crime Commissioner (“the Commissioner”) and Cambridgeshire Constabulary and the seven police areas in the Eastern Region and Kent to work together upon a programme of collaboration to be known as the Seven Force Strategic Collaboration Programme under Section 22A of the Police Act 1996 (as amended) (“the Agreement”).
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board meeting on the 25th February 2016 discussed the agreement between the Police and Crime Commissioner, the Chief Constable and the seven police areas which describes the strategic collaboration programme.</p> <p>The Parties agree to establish a Programme to progress consideration of joint working amongst them in Areas for Potential Collaboration to help address the efficiency of service delivery and whilst maintaining or improving the effectiveness of such service delivery to the communities of the seven police areas of the Parties.</p> <p>The Programme will be known as the Seven Force Strategic Collaboration Programme and will develop business cases with proposals to collaborate in the Areas for Potential Collaboration subject to any limitations set by the Parties.</p>
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	25 th February BCB paper: Seven Force Strategic Collaboration Agreement

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature  **Date** 25/2/2016



Cambridgeshire
Police & Crime
Commissioner

To: Business Coordination Board

From: Chief Executive

Date: 25 February 2016

SEVEN FORCE STRATEGIC COLLABORATION AGREEMENT

1. Purpose

1.1 The purpose of this report is to provide the Business Coordination Board (“the Board”) with an update regards to the Police and Crime Commissioners and Chief Constables for the seven police areas in the Eastern Region (Bedfordshire, Cambridgeshire, Hertfordshire, Norfolk, Suffolk, and Essex) and Kent (“the Parties”) who have agreed to work together upon a programme of collaboration to be known as the Seven Force Strategic Collaboration Programme (the “Programme”).

2. Recommendation

2.1 The Board is recommended to approve the Collaboration Agreement under section 22A of the Police Act 1996 (as amended) in respect of the creation of a Seven Force Strategic Collaboration Programme as at Appendix A.

2.2 The Commissioner is asked to sign a Decision Notice to approve the Collaboration Agreement under section 22A of the Police Act 1996 (as amended).

3. Seven Force Strategic Collaboration

3.1 The Parties agree to establish a Programme to progress consideration of joint working amongst them in Areas for Potential Collaboration to help address the efficiency of service delivery and whilst maintaining or improving the effectiveness of such service delivery to the communities of the seven police areas of the Parties.

3.2 The Programme will be known as the Seven Force Strategic Collaboration Programme.

3.3 The Programme will develop business cases with proposals to collaborate in the Areas for Potential Collaboration subject to any limitations set by the Parties.

- 3.4 Progression of collaboration within the scope of specific business cases will as appropriate require further collaboration agreements between the participating Parties in such collaborations.

Governance Strategic - Eastern Region Alliance Summit

- 3.5 The Parties have established a forum called the Eastern Region Alliance Summit. The Terms of Reference for the Eastern Region Alliance Summit are set out in Schedule A. The Eastern Region Alliance Summit will take overall responsibility for the programme.
- 3.6 Whilst the Eastern Region Alliance Summit is not a public decision-making body it may make 'in principle' decisions and recommendations and wherein each of the Parties retain their individual executive sovereignty as corporation soles.
- 3.7 Where 'in principle' decisions or recommendations are made in respect of the Programme it is expected that each of the Parties will then proceed to make executive decisions within their own Schemes of Governance and Consent or governance arrangements as appropriate to give effect to the 'in principle' decisions and recommendations. Accordingly where any 'in principle' decision or recommendation is made in respect of the Programme by the Eastern Region Alliance Summit and which has the potential, if executed, to have a material impact upon any one of the Parties, such 'in principle' decisions or recommendations may only be made with the consent of the Party or Parties concerned.
- 3.8 Each Party is expected to be represented at all meetings of the Eastern Region Alliance Summit (where the Programme is being considered) in order to be able to commit such Party in relation to relevant business items on each agenda for meetings of the Eastern Region Alliance Summit. This requires all business where 'in principle' decisions or recommendations are required, to be advised to all Parties in writing in good time before each meeting and in any event with no less than two clear working days' notice.
- 3.9 Should an 'in principle' decision or recommendation be required outside the established programme of meetings of the Eastern Region Alliance Summit then such decision or recommendation may be made with the written agreement of all the Parties, and where written agreement includes a letter, memo or email executed by the Party or their duly authorised representative.
- 3.10 The Eastern Region Alliance Summit will make 'in principle' decisions and recommendations with a view to:
- Performing the strategic decision-making role and directing with regard to the progression of the Programme;
 - Determining any issue of a financial nature relating to the overall Programme and any of its constituent projects;
 - Setting the financial parameters within which the Programme and the constituent projects will proceed;
 - Considering business cases for each project and setting the parameters within which the projects will proceed;
 - Determining issues of principle to be applied in relation to the Programme.

Seven Force Strategic Collaboration Oversight Group

- 3.11 The Parties have established the Seven Force Strategic Collaboration Oversight Group, hereinafter referred to as “the Oversight Group”. The Terms of Reference and business arrangements for the Oversight Group are set out in Schedule B. The Oversight Group will provide advice, support and oversight to the Senior Responsible Officer for the Programme and will make recommendations to the Eastern Region Alliance Summit.

4. The Programme

- 4.1 The Parties have agreed to appoint a Senior Responsible Owner (hereinafter referred to as ‘the SRO’) who is the person ultimately accountable for the success of the Programme. The SRO will provide day-to-day direction and leadership for the delivery and implementation of the Programme.
- 4.2 The SRO will manage a Programme Team to assist in the delivery of the Programme which will be established in accordance within the parameters set by the Eastern Region Alliance Summit.
- 4.3 The Chief Constables who are Parties to this Agreement will appoint a lead Chief Constable for the Programme to provide day-to-day guidance and support to the SRO and the Programme Team on behalf of the Chief Constables.

5. Finance

- 5.1 In signing this agreement the parties have agreed that the budget for the Programme will be £1.2 million per annum plus £150,000 per annum for any external consultancy that may be required. Any variance to this budget must be agreed as detailed in the Agreement.
- 5.2 Costs associated with the Programme in relation to the SRO, the Programme Team, their on-costs, non-pay expenditure relating to the SRO and the Programme Team (with the exception of minor incidental expenditure regarding travel costs and subsistence), professional and consultancy fees will be apportioned between the seven police areas and paid by the Parties upon the basis of the Net Revenue Expenditure (hereinafter referred to as “NRE”) of each Force within the Programme in any given year and calculated to one decimal place.
- 5.3 The seven police areas may contribute officer/staff resource or a financial sum to the costs associated with the Programme.

6. Length of Agreement

- 6.1 This Agreement shall come into force on 22 October 2015 and shall continue until 31 March 2017 with a review of the Agreement at 21 October 2016.
- 6.2 This Agreement will terminate on 31 March 2017 unless renewed in writing by all the Parties.
- 6.3 The Parties are by executing this agreement committed to the Programme and their obligations under this Agreement for the duration of the Agreement.

7. Indemnity

- 7.1 Each Party shall indemnify and keep indemnified the other Parties against all losses, claims, damages, costs, charges, uninsured liabilities, demands or proceedings incurred or brought as a result of their negligence, negligence of its officers and/or staff or breach of their obligations under this Agreement.
- 7.2 Each Party will remain liable in accordance with the law for the acts and omissions of its own officers and staff who form part of the Programme Team.

8. Freedom of Information

- 8.1 Freedom of information requests relating to the conduct of the Programme Team will be dealt with by the recipient Party who will be responsible for co-ordinating the response with the SRO, agreeing the disclosure with the other relevant Parties and replying to the request.

9. Data Protection Act 1998

- 9.1 Each Party will be responsible for ensuring compliance with the Data Protection Act 1998 with regard to the processing of data. This includes the provision and sharing of data for use by the Programme Team and for data which is created by the Programme Team.

10. Information Management

- 10.1 Information created by work related to the Programme will be shared equally by the Parties and will be retained in accordance with each Party's information management policies, which have been assessed to ensure broad compatibility and which will show due regard to the principles of MOPI.
- 10.2 For the purposes of the Data Protection Act 1998 each Party remains the data controller for any personal information recorded on the information systems (electronic and paper) under their control, i.e. within the relevant Party's electronic network or in structured and unstructured filing systems operated and stored on the relevant Party's premises.
- 10.3 The activities of staff from any Party, in respect of access to and use of any information owned by the Parties, will be governed by the policies of the employing Party.

11. Intellectual Property Rights

- 11.1 Intellectual property rights in any designs, works, written material etc. created as part of the working relating to the Programme will vest in the Parties jointly. In the conclusion of this agreement, the rights will remain joint unless and until agreed by the Parties in writing.

12. Assets

- 12.1 Limited assets are anticipated as a consequence of this Programme. However legal title to these assets will remain with the providing Party.

13. Staff and Establishment

- 13.1 The staff and police officers who work within the Programme Team (and including the SRO) shall continue as employees and officers of their employing Party irrespective of their place of work. Their pay, welfare, pension, terms and conditions and all other respective employment and service matters shall remain the responsibility of their employing Party.
- 13.2 Whilst Chief Constables will retain legal direction and control and thus liability for their respective officers and staff working within the Programme Team, staff and police officers within the Programme Team shall receive day-to-day direction from the SRO, who will in turn enjoy direction from the Lead Chief Constable in relation to the Programme on behalf of the seven Chief Constables who are parties to this Agreement.
- 13.3 All complaints, grievances and conduct issues raised by or against the SRO or officers or staff working within the Programme Team will be handled and dealt with by their employing Chief Constable.

14. Health and Safety

- 14.1 The Parties are liable at law for the health and safety of their staff and employees.
- 14.2 Each Chief Constable who is a Party to this Agreement will be responsible for ensuring the health and safety of their officers and staff working in the Programme Team.
- 14.3 The SRO will be responsible for ensuring that all appropriate risk assessments for the Programme Team have been carried out, are up to date and are complied with.

15 Procurement

- 15.1 The SRO will apply the procurement policies and arrangements in place within their employing Party or as otherwise directed pursuant to clause 3.2 above and will ensure the policies are followed by officers and staff within the Programme Team.

16. Recommendation

- 16.1 The Board is recommended to approve the Collaboration Agreement under section 22A of the Police Act 1996 (as amended) in respect of the creation of a Seven Force Strategic Collaboration Programme as at Appendix A.

BIBLIOGRAPHY

Source Document	
Contact Officers	Dorothy Gregson, Chief Executive, Office of the Police and Crime Commission

COLLABORATION AGREEMENT
In relation to the Seven Force
Strategic Collaboration Programme

WHEREAS:

- (i) The Parties to this agreement have agreed to work together to maximise the efficiency of identified Areas for Potential Collaboration in order to protect front line operational resource and optimise the delivery of each county's Police and Crime Plan.

- (ii) In order to pursue the above objective the Parties have agreed to enter into a collaboration agreement pursuant to section 22A of the Police Act 1996.

IT IS AGREED AS FOLLOWS:

1. DEFINITIONS AND INTERPRETATION

1.1 In this Agreement, except where the context requires otherwise, the following expressions shall have the meanings respectively ascribed to them:

“Lead Chief Constable” has the meaning set out in clause 4.3 below;

“Parties” means the Police and Crime Commissioners and Chief Constables of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Kent, Norfolk and Suffolk, and the term “Party” shall mean any one of them;

“Programme” means the Seven Force Strategic Collaboration Programme as described at clause 2 below;

“Senior Responsible Owner or SRO” means the person accountable for the success of the Programme and as described in clause 4 below;

“Areas for Potential Collaboration” means the four areas identified as suitable for collaboration under the terms of this agreement and which comprise, criminal justice and custody, shared business support services, Athena-related functions (such as crime investigation and intelligence) and operational policing elements which are suited to a multi-force delivery model.

2. PURPOSE
 - 2.1 The Parties agree to establish a Programme to progress consideration of joint working amongst them in Areas for Potential Collaboration to help address the efficiency of service delivery and whilst maintaining or improving the effectiveness of such service delivery to the communities of the seven police areas of the Parties.
 - 2.2 The Programme will be known as the Seven Force Strategic Collaboration Programme.
 - 2.3 The Programme will develop business cases with proposals to collaborate in the Areas for Potential Collaboration subject to any limitations set by the Parties.
 - 2.4 Progression of collaboration within the scope of specific business cases will as appropriate require further collaboration agreements between the participating Parties in such collaborations.

3. GOVERNANCE – STRATEGIC
Eastern Region Alliance Summit
 - 3.1 The Parties have established a forum called the Eastern Region Alliance Summit. The Terms of Reference for the Eastern Region Alliance Summit are set out in Schedule A. The Eastern Region Alliance Summit will take overall responsibility for the Programme.
 - 3.2 Whilst the Eastern Region Alliance Summit is not a public decision-making body it may make ‘in principle’ decisions and recommendations and wherein each of the Parties retain their individual executive sovereignty as corporation soles.
 - 3.3 Where ‘in principle’ decisions or recommendations are made in respect of the Programme it is expected that each of the Parties will then proceed to make executive decisions within their own Schemes of Governance and Consent or governance arrangements as appropriate to give effect to the ‘in principle’ decisions and recommendations. Accordingly where any ‘in principle’ decision or recommendation is made in respect of the Programme by the Eastern Region Alliance Summit and which has the potential, if executed, to have a material impact upon any one of the Parties, such ‘in principle’ decisions or recommendations may only be made with the consent of the Party or Parties concerned.
 - 3.4 Each Party is expected to be represented at all meetings of the Eastern Region Alliance Summit (where the Programme is being considered) in order to be able to commit such Party in relation to relevant business items on each agenda for meetings of the Eastern Region Alliance Summit. This requires all business where ‘in principle’ decisions or

recommendations are required, to be advised to all Parties in writing in good time before each meeting and in any event with no less than two clear working days' notice.

- 3.5 Should an 'in principle' decision or recommendation be required outside the established programme of meetings of the Eastern Region Alliance Summit then such decision or recommendation may be made with the written agreement of all the Parties, and where written agreement includes a letter, memo or email executed by the Party or their duly authorised representative.
- 3.6 The Eastern Region Alliance Summit will make 'in principle' decisions and recommendations with a view to:
- 3.6.1 performing the strategic decision-making role and directing with regard to the progression of the Programme;
 - 3.6.2 determining any issue of a financial nature relating to the overall Programme and any of its constituent projects;
 - 3.6.3 setting the financial parameters within which the Programme and the constituent projects will proceed;
 - 3.6.4 considering business cases for each project and setting the parameters within which the projects will proceed;
 - 3.6.5 determining issues of principle to be applied in relation to the Programme.

Seven Force Strategic Collaboration Oversight Group

- 3.7 The Parties have established the Seven Force Strategic Collaboration Oversight Group, hereinafter referred to as "the Oversight Group". The Terms of Reference and business arrangements for the Oversight Group are set out in Schedule B. The Oversight Group will provide advice, support and oversight to the Senior Responsible Officer for the Programme and will make recommendations to the Eastern Region Alliance Summit.

4 THE PROGRAMME

- 4.1 The Parties have agreed to appoint a Senior Responsible Owner (hereinafter referred to as 'the SRO') who is the person ultimately accountable for the success of the Programme. The SRO will provide day-to-day direction and leadership for the delivery and implementation of the Programme.
- 4.2 The SRO will manage a Programme Team to assist in the delivery of the Programme which will be established in accordance within the parameters set by the Eastern Region Alliance Summit.

- 4.3 The Chief Constables who are Parties to this Agreement will appoint a lead Chief Constable for the Programme to provide day-to-day guidance and support to the SRO and the Programme Team on behalf of the Chief Constables.
5. FINANCE
- 5.1 The parties have agreed that the budget for the Programme will be £1.2 million per annum plus £150,000 per annum for any external consultancy that may be required. Any variance to this budget must be agreed pursuant to clause 3.6.3 above.
- 5.2 Costs associated with the Programme in relation to the SRO, the Programme Team, their on-costs, non-pay expenditure relating to the SRO and the Programme Team (with the exception of minor incidental expenditure regarding travel costs and subsistence), professional and consultancy fees will be apportioned between the seven police areas and paid by the Parties upon the basis of the Net Revenue Expenditure (hereinafter referred to as "NRE") of each Force within the Programme in any given year and calculated to one decimal place.
- 5.3 The seven police areas may contribute officer/staff resource or a financial sum to the costs associated with the Programme.
6. LENGTH OF AGREEMENT
- 6.1 This Agreement shall come into force on 22 October 2015 and shall continue until 31 March 2017 with a review of the Agreement at 21 October 2016.
- 6.2 This Agreement will terminate on 31 March 2017 unless renewed in writing by all the Parties.
- 6.3 The Parties are by executing this agreement committed to the Programme and their obligations under this Agreement for the duration of the Agreement.
7. INDEMNITY
- 7.1 Each Party shall indemnify and keep indemnified the other Parties against all losses, claims, damages, costs, charges, uninsured liabilities, demands or proceedings incurred or brought as a result of their negligence, negligence of its officers and/or staff or breach of their obligations under this Agreement.

- 7.2 Each Party will remain liable in accordance with the law for the acts and omissions of its own officers and staff who form part of the Programme Team.
8. FREEDOM OF INFORMATION
- 8.1 Freedom of information requests relating to the conduct of the Programme Team will be dealt with by the recipient Party who will be responsible for co-ordinating the response with the SRO, agreeing the disclosure with the other relevant Parties and replying to the request.
9. DATA PROTECTION ACT 1998
- 9.1 Each Party will be responsible for ensuring compliance with the Data Protection Act 1998 with regard to the processing of data. This includes the provision and sharing of data for use by the Programme Team and for data which is created by the Programme Team.
10. INFORMATION MANAGEMENT
- 10.1 Information created by work related to the Programme will be shared equally by the Parties and will be retained in accordance with each Party's information management policies, which have been assessed to ensure broad compatibility and which will show due regard to the principles of MOPI.
- 10.2 For the purposes of the Data Protection Act 1998 each Party remains the data controller for any personal information recorded on the information systems (electronic and paper) under their control, i.e. within the relevant Party's electronic network or in structured and unstructured filing systems operated and stored on the relevant Party's premises.
- 10.3 The activities of staff from any Party, in respect of access to and use of any information owned by the Parties, will be governed by the policies of the employing Party.
11. INTELLECTUAL PROPERTY RIGHTS
- 11.1 Intellectual property rights in any designs, works, written material etc. created as part of the working relating to the Programme will vest in the Parties jointly. In the conclusion of this agreement, the rights will remain joint unless and until agreed by the Parties in writing.

12. ASSETS

- 12.1 Limited assets are anticipated as a consequence of this Programme. However legal title to these assets will remain with the providing Party.

13. STAFF AND ESTABLISHMENT

- 13.1 The staff and police officers who work within the Programme Team (and including the SRO) shall continue as employees and officers of their employing Party irrespective of their place of work. Their pay, welfare, pension, terms and conditions and all other respective employment and service matters shall remain the responsibility of their employing Party.

- 13.2 Whilst Chief Constables will retain legal direction and control and thus liability for their respective officers and staff working within the Programme Team, staff and police officers within the Programme Team shall receive day-to-day direction from the SRO, who will in turn enjoy direction from the Lead Chief Constable in relation to the Programme on behalf of the seven Chief Constables who are parties to this Agreement.

- 13.3 All complaints, grievances and conduct issues raised by or against the SRO or officers or staff working within the Programme Team will be handled and dealt with by their employing Chief Constable.

14. HEALTH AND SAFETY

- 14.1 The Parties are liable at law for the health and safety of their staff and employees.

- 14.2 Each Chief Constable who is a Party to this Agreement will be responsible for ensuring the health and safety of their officers and staff working in the Programme Team.

- 14.3 The SRO will be responsible for ensuring that all appropriate risk assessments for the Programme Team have been carried out, are up to date and are complied with.

15. PROCUREMENT

- 15.1 The SRO will apply the procurement policies and arrangements in place within their employing Party or as otherwise directed pursuant to clause 3.6 above and will ensure the policies are followed by officers and staff within the Programme Team.

Schedule A

Terms of Reference – Eastern Region Alliance Summit

1. PRINCIPLES
 - 1.1 The Meeting [Board] shall be a private business meeting and not a public decision making board. Appropriate minutes will be made.
 - 1.2 The Meeting shall provide PCCs and Chief Constables (the Members) with a forum to discuss and shape new initiatives and discharge their statutory duties.
 - 1.3 The principle of local accountability shall be maintained. Decisions may be made by the Meeting [Board] 'in principle' and recommendations may be made but each PCC and Chief Constable shall retain their executive sovereignty as corporation soles.
2. ROLE OF THE MEETING
 - 2.1 Assist the Members in meeting their statutory obligations, to include keeping collaboration opportunities under review and ensuring collaboration takes place where it is in the interests of the efficiency or effectiveness of their own and other police force areas.
 - 2.2 Hold the Lead Force Chief Constables and Lead PCCs to account for the operational delivery of the collaborative functions for which they are responsible.
 - 2.3 Consider plans for the delivery of all functions through collaboration and where appropriate ensure they are implemented effectively.
 - 2.4 Discharge the functions assigned to it by relevant collaboration agreements agreed by the Members.
 - 2.5 Perform an oversight function (to include accountability, finance and performance) on behalf of Members in respect of ongoing collaborative functions and collaboration projects. The Members participating in this oversight will be defined within the relevant collaboration agreement.
 - 2.6 Consider regional police and crime issues, share best practice, exchange ideas and facilitate closer working between Members.
 - 2.7 When required to do so:
 - consider proposals for any significant expenditure, overspends or disposal of any significant assets in relation to collaborative functions;
 - resolving any high level strategic service delivery issues or disputes which cannot be resolved through line management arrangements.

- 2.8 Receive a 6 monthly report on the performance of all regional collaborative functions, including financial and operational performance, in accordance with the terms of the objectives of the relevant collaboration agreement.
3. MEMBERSHIP
- 3.1 The Meeting [Board] shall comprise Commissioners and the Chief Constable (or their representatives) of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Kent, Norfolk and Suffolk.
- 3.2 The Chair shall be rotated at each meeting in a full rotational sequence by Commissioners.
- 3.3 A nominated OPCC will have responsibility for all necessary administration in relation to the Meeting [Board].
4. PROCEEDINGS AND MEETINGS
- 4.1 The aim is for Meetings to take place quarterly although they can be held as and when it is felt appropriate by the Members.
- 4.2 The Meeting does not have a formal decision making function and therefore detail concerning voting and quorum is unnecessary. Where a collaboration agreement requires the Meeting [Board] to make a decision it shall do so only in principle and refer the decision to individual Members to make a formal decision at a local level.
- 4.3 The Meeting shall be held in private unless determined otherwise by all the Members.

Schedule B

Terms of Reference –Seven Force Strategic Collaboration Oversight Group

1. PRINCIPLES
 - 1.1 The Meeting [Group] shall be a private business meeting and not a public decision making board. Action notes will be made.
 - 1.2 The Meeting shall provide PCCs, Chief Executives and Chief Constables (the Members) with a forum to give dynamic advice, support and oversight to the SRO for the Eastern Region Collaboration Programme between the formal Eastern Region Alliance Summit meetings.
 - 1.3 The Meeting will make recommendations to the Eastern Region Alliance Summit meetings.
2. ROLE OF THE MEETING [GROUP]
 - 2.1 The Group will provide advice, guidance and oversight to the SRO. This will include comment on the effectiveness of work undertaken to assess the strategic fit of the Programme; oversight to ensure that the Programme is supported by key stakeholders; assessing the Programme's potential to succeed against agreed objectives.
 - 2.2 Assist with the development of any Police Innovation Fund bids for the Eastern Region.
 - 2.4 Lead the appointment of independent consultancy support
 - 2.3 Ensure appropriate ongoing programme management is in place including ensuring that:
 - Outcomes and objectives for the programme (and the way they fit together) contribute to the overall strategies of the organisations involved;
 - Arrangements for leading, managing and monitoring the proposed programme as a whole are robust and the links to individual parts of it;
 - Arrangements for identifying and managing the main programme risks (and the individual project risks) are robust;
 - Ensuring the right levels of resource are in place to deliver on the programme;
 - Arrangements for Gateway Review and ensuring that it is sufficiently independent.
 - 2.4 Lead the appointment of independent consultancy support.
 - 2.5 Make recommendations to the Eastern Region Alliance Summit.

3. MEMBERSHIP
 - 3.1 The Meeting [Board] shall comprise Commissioners and the Chief Constable (or their representatives) of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Kent, Norfolk and Suffolk.
 - 3.2 The Chair shall be a Commissioner and identified from within the group.
 - 3.3 A nominated OPCC will have responsibility for all necessary administration in relation to the Meeting [Board].
4. PROCEEDINGS AND MEETINGS
 - 4.1 The aim is for Meetings to take place fortnightly by teleconference, although they can be held as and when it is felt appropriate by the Members.
 - 4.2 The Meeting does not have a formal decision making function and therefore detail concerning voting and quorum is unnecessary.



CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-009

Subject	S22A Agreement under the Police Act 1996 (as amended) for the collaboration of the Information and Communication Technology function between Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary
Decision	To sign the Section 22A Agreement under the Police Act 1996 (as amended) for Cambridgeshire Constabulary to share the Information and Communication Technology (ICT) function with Bedfordshire Police and Hertfordshire Constabulary.
Decision Summary	<p>The Cambridgeshire Police and Crime Commissioner’s Business Coordination Board (“the Board”) meeting on the 25th February 2016 discussed and agreed the proposal for Cambridgeshire Constabulary (“the Constabulary”) to share the ICT function with Bedfordshire Police and Hertfordshire Constabulary based on the information set out in the Board paper by entering into a Section 22A Agreement (“the Agreement”) under the Police Act (as amended) to effect the collaborative arrangements for the purpose of providing efficient and effective policing.</p> <p>The proposal and the Agreement was also subject to the consideration and agreement of the respective Police and Crime Commissioners and Chief Constables for Bedfordshire, Cambridgeshire and Hertfordshire (BCH), at their Strategic Alliance meeting on the 28th January 2016. Hertfordshire Constabulary Legal Services, acting on behalf of the six Corporations Sole, have led on the drafting of each individual agreement with support for the Change Portfolio Office.</p> <p>The rationale for entering into the Agreement to collaborate the function was based on:</p> <ul style="list-style-type: none"> • the full business case proposing a single tri-force structure and process, between Bedfordshire Police, the Constabulary, and Hertfordshire Constabulary (BCH) to provide a consistent approach to the ICT service delivery enabling day-to-day delivery of policing services, a converged infrastructure which brings standardisation and consistency to service users and the delivery of enabling solutions to standardise, simplify, self-serve, automate and mobilise value-adding operational and business processes, and • the financial benefit in terms of cost control, savings and contract management, and the provision of resilience.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	SEC 22A Collaboration Agreement for ICT – Business Coordination Board 25 th February 2016. http://www.cambridgeshire-pcc.gov.uk/work/BCB

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 25/2/2016



To: Business Coordination Board

From: Chief Executive

Date: 25 February 2016

SECTION 22A COLLABORATION AGREEMENT FOR INFORMATION AND COMMUNICATIONS TECHNOLOGY

1. Purpose

1.1 The purpose of this report is to present to the Business Co-ordination Board (“the Board”) the Section 22A Collaboration Agreement under the Police Act 1996 (as amended) (“the S22A Agreement”) for the Information and Communication Technology (ICT) Department for the six corporations sole (the Chief Constables of Bedfordshire, Cambridgeshire and Hertfordshire and the Police and Crime Commissioners for Bedfordshire, Cambridgeshire and Hertfordshire) that have formed a Strategic Policing Alliance (“the Alliance”).

1.2 The report shows where and how due consideration has been given to key public sector principles and objectives to ensure informed and transparent decisions have been made to enable the Section 22A Agreement in line with statutory functions.

2. Recommendation

2.1 The Board is recommended to note that the business case for ICT Department and associated functions and services was considered and the S22A Agreement signed by the six corporations sole at the Bedfordshire, Cambridgeshire & Hertfordshire Alliance Summit on the 28th January 2016.

- 2.2 It is in the public interest that a Decision Notice is signed by the Police and Crime Commissioner (“the Commissioner”) to enable transparency, accountability and scrutiny of how the decision to sign the S22A Agreement was arrived at.

3. Background

- 3.1 Sections 22A and 23 Police Act 1996 (as amended) (“The Act”) enable the Chief Officers of one or more police forces and two or more policing bodies to make an Agreement relating to:

- *the discharge of functions of the members of the Chief Officer’s forces (“force collaboration provision”) and for such other provision as shall be referred to in this agreement. “Functions” comprise all and any of the powers and duties of police forces, and/or*
- *the provision about support by a policing body for the police force which another policing body is responsible for maintaining (“policing body and force collaboration provision”). “Support” includes the provision of premises, equipment, staff, services and facilities.*

Provided that:

- *the Chief Officers think that such an agreement is in the interests of the efficiency or effectiveness of one or more police forces, and*
- *the policing bodies think that the agreement is in the interests of the efficiency and effectiveness of one of or more policing bodies or police forces.*

- 3.2 Through the Police Reform and Social Responsibility Act 2011 (Section 89) the presumption is now in favour of collaboration, i.e. joint working should be taken forward where in the opinion of chief officers or policing body collaboration delivers greater efficiency or effectiveness.

- 3.3 The Alliance has already collaborated a number of operational (e.g. Joint Protective Services functions), operational support (e.g. Local Criminal Justice Board administration) and organisational support (e.g. Professional Standards, Procurement) functions. In December 2013 they signed a ‘Memorandum of Understanding’ to foster further organisational and operational support service collaboration where greater efficiency and effectiveness is supported. To date seven business cases have been agreed (i.e. Firearms Licensing, Human Resources, Public Contact, Criminal Justice, Custody, ICT and Information Management) in addition to progressing a number of joint enabling initiatives (i.e. the Athena policing system and a single Human Resources and Finance system).

- 3.4 Business Cases have been prepared in line with the Five Case Treasury Model with external Assurance Reviews (i.e. Gateway Reviews) conducted to ensure value for money and effective management of risk. Engagement has been conducted and external consultancy support utilised in certain instances to ensure rigour and

robustness. Equality Impact Assessments have been conducted for all the business cases. The Alliance Summit has been involved in every stage of the development of the business case and has provided robust scrutiny in their development. This has been both through the Summit meetings themselves and also in monthly Engagement Sessions which have been held with Police and Crime Commissioners and their teams. In addition Office of the Police and Crime Commissioner (OPCC) Chaired governance boards have been established for Joint Protective Services, Operational Support and Organisational Support to provide more detailed scrutiny.

- 3.5 The Board is asked to note that Hertfordshire Constabulary Legal Services, acting on behalf of the six Corporations Sole, have led on the drafting of each individual agreement with support for the Change Portfolio Office.

4. Information and Communication Technology

- 4.1 The Outline Business Case (OBC) for collaboration of ICT functions was approved at the Strategic Alliance Summit on 14th August 2014 with the Full Business Case (FBC) approved on 13th October 2015. Since the approval of the OBC the ICT Department has been operating under a single Head of ICT to ensure convergence of infrastructure and applications. Prior to this point ICT services and functions were already fully collaborated between Bedfordshire and Hertfordshire.

- 4.2 Overall, the purpose for creating a three force single ICT Department is to provide:

- 1) A consistent approach to ICT service delivery enabling day-to-day delivery of policing services;
- 2) A converged infrastructure which brings standardisation and consistency to service users, regardless of whether they work in a collaborated or local function;
- 3) Better cost control and contract management;
- 4) Delivery of enabling solutions (e.g. Athena, Mobilisation, etc.) to standardise, simplify, self-serve, automate and mobilise value-adding operational and business processes;
- 5) Cost savings – The above approach has already delivered £0.626m of savings in 2014/2015. It is expected to yield further cost savings of about £4.0m over the next 3 years, a total of approximately £4.6m. These will ultimately come from infrastructure convergence, application convergence and reduction in staff cost:
 - a. Summary of savings already identified - From the work done so far, £0.626m have already been deducted from the current budget whilst the majority of the remaining savings will be achieved over the coming years. The break down of the identified savings are stated below:
 - Non Payroll savings
 - FY 14/15 - **£0.626m**
 - FY 15/16 - **£0.92m** (Mostly Telecoms)

FY16/17 – **£0.385m**

- Application Convergence- (Small Systems, Mobile HCL, Assyst, NIMS)– £0.227m
- Infrastructure convergence – (CITRIX, 3 Cards, Voice Recording etc.) - £0.158m

FY17/18 – Circa **£1m**

- Application Convergence (including Athena)- £0.1m
- Infrastructure Convergence – £0.9m
- Payroll savings:

FY 16/17 – Circa **£1.507m**

- Staff annual savings are estimated to be circa £1.507m.

4.3 The programme will deliver the proposed savings and improved levels of service delivery through several means which are detailed in this FBC. The high level enablers that will lead to the achievement of these goals are:

- A single Senior Management Team;
- Merging of functions into joint units to deliver economies of scale;
- Application convergence;
- Infrastructure convergence;
- Contract renegotiations;
- Restructuring – Savings from staff costs.

4.4 The ‘To Be’ state will build on the strengths of the current approaches and structures in the two current departments.

4.5 The Table below summarises how the key public sector principles and objectives were met to enable the decision to be made to collaborate the function.

Principle	Work Completed (ICT)
Public Value	<p>Police and Crime Commissioners have been involved in ensuring the target operating model for this function would secure best value. This has been through the governance arrangement of the Strategic Alliance Summit, monthly Engagement Session with the project teams and the Organisational Support Governance Board. In addition OPCC representatives have attended scoping and design workshops.</p> <p>Addressing organisational support as part of that collaborative vision is an opportunity to maximise savings from this area of the business to preserve resources that directly contribute to</p>

Principle	Work Completed (ICT)
	<p>the delivery of operational policing. Cambridgeshire OPCC as lead holding to account body for the function have established an Organisational Support Governance Board to ensure the new collaborated function will deliver public value and value for money. This body holds the new collaborated ICT function to account for strategy, change and performance.</p> <p>The ICT collaboration seeks to unify the ICT functions of Bedfordshire / Hertfordshire and Cambridgeshire police forces into a single organisational support function. As a key initiative of the BCH Strategic Alliance, the collaboration is being delivered to provide effective, efficient and economic organisational support at a reduced cost whilst sufficiently enabling local policing in each force.</p> <p>The vision is that the ICT organisation will reshape and transform, through a portfolio of programmes and projects, that will enable the organisation to become (see below):</p> <ul style="list-style-type: none"> • Smarter; • Leaner; and • Sustainable <p>Bedfordshire, Cambridgeshire and Hertfordshire require the ability to exploit data and information assets, initiate and complete tasks in a timely and a far more effective, efficient and economical way, while maximising visibility of the front line and to keep people as safe as possible.</p> <p>To support front line officers we will take the advantages of Athena and provide it to officers at scene, along with other systems through our mobile platform tuServ, via appropriate mobile devices. This will provide all the operational benefits of having the right information, without having to return to the police estate for access to systems. Today, wherever you are across the three counties, at least a quarter of a uniformed police officer's time is spent on administration. If we can cut that burden in half using technology, we could free up time to ensure where possible front line numbers can be maintained. This means more time in communities, visible and accessible to the public and less time in offices and buildings, facilitating our plans for estates consolidation. It means a better response when and where it is needed most.</p> <p>For the public, we need to offer modern digital ways of communicating with us. If the public can quickly get the information they need online at a time that suits them, it saves them a call or visit to the police estate. This is how members of</p>

Principle	Work Completed (ICT)
	<p>the public are used to dealing with other service organisations.</p> <p>Given the demands the service faces, we must continue to develop our flexible, agile workforce. That flexibility must be underpinned by terms of employment that are fair and modern and where possible make BCH an attractive employer of choice and challenge that should be accepted even given the austerity in front of us.</p> <p>A business benefits baseline is being established. This will then feed into the Benefits Realisation Plan for the Project.</p>
<p>Professional / Specialist Advice</p>	<p>In preparing the OBC and FBC other forces who have collaborated functions or which utilise greater self-service were engaged with.</p>

Principle	Work Completed (ICT)
	<p>The operating model itself was designed with the active involvement of leaders and managers from the three forces who are the professional experts in their areas of responsibility. This enhanced the strength of the model which was developed.</p> <p>KPMG consultancy services provided specialist assistance and subject matter expertise throughout in developing the operating model along with commercial rigour and scrutiny.</p> <p>An external independent Assurance Review (i.e. Gateway Review) of the Full Business Case was conducted by Concerto LLP with site visits and interviews between the 21st and 24th September 2015 along with a detailed review of all the Project Documentation. The review made a number of recommendations which were incorporated into the final version of the FBC. The Assurance Review findings accompanied the presentation of the FBC to the Strategic Alliance Summit on 13th October 2015.</p>
<p>Engagement and Communication</p>	<p>Press Releases / Announcements have been issued at key milestones including the approvals of the Outline and Full business cases and the final Operating Model. Ongoing communication is continuing with internal customers. Governance arrangements are being put in place so the function can understand and deliver to customer needs plus be held to account.</p> <p>Individual Police and Crime Panels / Coordination Boards have been kept updated with update papers, briefing notes and presentations. The redacted versions of the OBC and FBC are available on Police and Crime Commissioner’s Websites.</p>
<p>Value for Money</p>	<p>In addition to the cost savings of £4.6m the following benefit categories are being monitored:</p> <ul style="list-style-type: none"> • Tracking revenue budgets; • Measuring delivery against Service Level agreements, including existing KPIs within BCH ICT; • Measuring customer satisfaction with new measurement processes put in place. <p>The key facets of the Target Operating Model are:</p> <ul style="list-style-type: none"> • The establishment of a joint Senior Management Team (SMT); • The reduction of the number of data centres – there are currently 11 data centres in 5 locations to a maximum of 2. These data centres will be located in Huntingdon and

Principle	Work Completed (ICT)
	<p>Welwyn Garden City;</p> <ul style="list-style-type: none"> • Scope to reduce the number of staff on help desks – currently 10 in 2 locations; • A future need to establishing single points of support thereby reducing duplication in infrastructure, networks and applications across the two departments; • Hosting a highly available system(s) in one of the forces with Disaster Recovery being in other (or potentially outside the region); • Single procurement of supplies creating economies of scale e.g. single product catalogue of end user devices i.e. desktops, laptops, slates, smartphones; • Time and cost savings through a single project management approach; • Applying best practice identified in either department to realise further savings; • Reduction in the amount of ad hoc small systems procured and supported. It is expected that only ICT will be procuring ICT Systems\Solutions to meet business need; • The convergence of key applications in the medium-term. <p>Chief Finance Officers from the six Corporations Sole have scrutinised the financial data through a range of forums.</p>
Risk Management	<p>Project related implementation risks continue to be monitored through change governance arrangements including a fortnightly Assurance Review Group. OPCCs monitor the management of the risks through their Organisational Support Governance Board.</p>
Equality	<p>As part of the ICT project, an Equality Impact Assessment was undertaken to identify whether there would be disproportionate negative impacts on any one particular group of individuals. The Assessment showed that there may be slight negative impacts on those with flexible working arrangements and those with disabilities as the new Target Operating Model may require additional travel for some roles. However the level of impact brought by the change was deemed to have been low.</p>

4.6 The collaborated ICT Department will be fully operational from late 2016 and further phases will then be implemented within a continuous improvement culture.

5. Recommendation

5.1 . The Board is recommended to note that the business case for ICT Department and associated functions and services was considered and the S22A Agreement signed by the six corporation's sole at the **Bedfordshire, Cambridgeshire & Hertfordshire Alliance Summit** on the 28th January 2016

5.2 . A Decision making notice is signed by the Police and Crime Commissioner ("the Commissioner")

BIBLIOGRAPHY

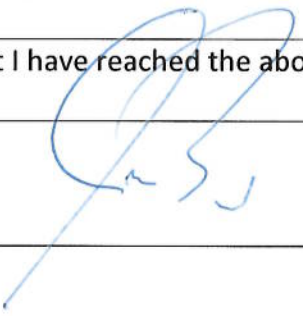
Source Document(s)	
Contact Officer	



Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-010	
Subject	Funding for the Drugs Expert Post
Decision	To approve the funding request for Cambridgeshire Constabulary for the continuation of the Drugs Expert Post
Decision Summary	<p>Following the approval of the continuation of the Drugs Expert Post by the Police and Crime Commissioner's ("the Commissioner") Finance Sub Group (FSG) on 17 December 2015, the Commissioner's Business Coordination Board meeting on the 22nd January 2016 discussed the proposal and agreed to the funding as set out below in the FSG paper, being £27.6k per annum.</p> <p>The post will be funded from the Drugs Forfeiture Reserve.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Paper	Finance Sub Group minutes 17 December 2015 http://www.cambridgeshire-pcc.gov.uk/work/BCB

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date
	25/2/2016



CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2016-011

Subject	Funding for the Replacement of the Wide Area Network
Decision	To approve the funding for the replacement of the Wide Area Network (WAN) telecommunications network
Decision Summary	<p>The Police and Crime Commissioner’s (“the Commissioner”) Finance Sub-Group (FSG) meeting on the 27th January 2016 considered a report proposing the replacement of the existing separate Wide Area Network (WAN) networks across Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary with a single contract as well as future proof the integrity of the solution by providing new technological advances to existing systems.</p> <p>FSG considered the proposal including the procurement process, term of the contract, costs, including the one-off and on-going annual costs, and savings. Whilst subject to Best and Final Offer, FSG agreed to the contract renewal proposal and the preferred supplier in respect of Cambridgeshire Constabulary. FSG agreed to fund the contract through the Commissioner’s Budget Assistance Reserve. A further paper was brought to the 24th February 2016 FSG meeting to provide an update on future-proofing and future cost sharing arrangements.</p> <p>The contract will be signed by the Commissioner’s Director of Finance, in line with the delegated authority within Financial Regulations for Cambridgeshire Police and Crime Commissioner.</p>

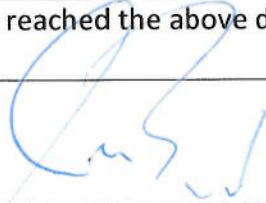
Contact Officer	<p>Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk</p>
Background Paper	<p>Finance Sub Group minutes 27 January 2016 Finance Sub Group minutes 24 February 2016 http://www.cambridgeshire-pcc.gov.uk/work/BCB</p> <p>Financial Regulations for Cambridgeshire Police and Crime Commissioner, July 2015</p>

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2014/12/Combined-Financial-Regulations-July-15-update-final-v2.pdf>

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner

I confirm that I have reached the above decision after consideration of the facts above.

Signature



Date

24/2/16